

VOLKSWAGEN GROUP

FAQs on the Annual General Meeting 2023 of Volkswagen Aktiengesellschaft

Organizational

When and where will the next Annual General Meeting be held?

The 63rd Annual General Meeting will be held as a presence event on **Wednesday, May 10, 2023, from 10:00 a.m. (CEST)** at the CityCube Berlin, Messedamm 26, 14055 Berlin.

The CityCube Berlin will be open **from 8:30 a.m. (CEST)**.

The end of the Annual General Meeting cannot be predicted, as this depends on the course of the Annual General Meeting and the number of questions asked there.

Where can I find information about the Annual General Meeting?

The invitation to the Annual General Meeting, the documents to be made available, shareholder motions and further information in connection with the Annual General Meeting (including shareholder rights) are available on the **www.volkswagenag.com/ir/agm**.

How do I travel to the Annual General Meeting in Berlin?

The arrival and departure is organized by each participating shareholder on his own responsibility and at his own expense. The admission ticket is **not** valid as a ticket for the use of public transport. The costs for travel to and from the Annual General Meeting as well as any parking fees incurred will **not** be covered by the company.

Please note the current signs and traffic management on site on the day of the Annual General Meeting.

In the navigation device, please enter **Jafféstraße, 14055 Berlin** as your destination.

You have the possibility to use the reserved car park P 18 at the exhibition grounds.

From car park P 18 you can walk or take free shuttle buses to and from the main entrance of the assembly building. Shareholders with reduced mobility are also requested to use car park P 18. The shuttle buses are wheelchair accessible.

What documents are available on the day of the Annual General Meeting?

Ordinary shareholders will receive a block of voting cards at the accreditation desk in exchange for their admission ticket, while preference shareholders will receive a participation card. In addition, shareholders will receive the information sheet "Notes for Shareholders" and a pen upon accreditation.

Shareholders will be able to view documents relevant to the general meeting by using the terminals provided on level A (foyer).

In addition, hardcopy documents requiring display will be accessible at the special counter.

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Will there be another vehicle presentation?

On Level A of the CityCube Berlin, the Volkswagen Group will present a selection of its product range.

Are drinks and food offered?

shareholders will have with admission **from 8:30 a.m. (CEST)**, access to a catering offer. Drinks and food are served on level A. We kindly ask you not to bring drinks and/or food into the meeting room.

What do I have to consider with regard to my mobile phone?

We would like to point this out and ask that cell phones in the meeting room be set to silent and that no phone calls be made so that the meeting can be held undisturbed. From the start of the debate, no photographs or film or audio recordings may be made of participants at the Annual General Meeting.

Will the meeting be broadcast on the Internet?

The Company's shareholders and interested members of the public can follow the opening of the Annual General Meeting and the speeches of the Chairman of the Supervisory Board, the Chairman of the Management Board and the Chief Financial Officer live on the Company's website at **www.volkswagenag.com/ir/agm** from **10:00 a.m. (CEST) on May 10, 2023**.

The speeches will be available as recordings on the Company's website after the end of the Annual General Meeting.

What must be observed during the security check?

In the interest of all participants, extensive security measures will be implemented - as in previous years - prior to entry to the event. Participants will go through a process of personal and baggage checks in the entrance area. The aim is to identify high-risk items. These are taken on site and retained for the duration of the meeting. When leaving the assembly, the items can be retrieved. Travel cases and bulky luggage are to be left at the checkroom and may also not be taken into the assembly area. The following items may not be carried:

- Food and Beverage
- Weapons of all kinds and items that look like weapons
- Drones and drone components
- Laser pointer
- Spray cans
- Glass containers and bottles
- Adhesives of any kind
- Transparencies, banners, stickers and flyers
- Pyrotechnics
- Mechanically or electrically operated noise/interference technology
- Gas spray bottles, corrosive or colouring substances or pressure vessels for highly flammable or harmful gases
- Objects for masking
- Items with clearly offensive statements
- Bulky items such as ladders, stools, chairs, boxes, etc.

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For a smooth process in the access area, we ask you in advance not to bring the listed items to the event. The list is exemplary and does not claim to be exhaustive. The security forces reserve the right to make decisions on a case-by-case basis.

Participation

What are the conditions for my participation and to exercise my voting rights?

Only those persons who are shareholders of the Company at the beginning of the 21st day prior to the Annual General Meeting, i.e. on **April 19, 2023, 00:00 (CEST)** (record date) and register in due time, are entitled to participate in the Annual General Meeting and exercise voting rights.

How and where do I register as a shareholder for the Annual General Meeting?

Shareholders receive the invitation to the Annual General Meeting with the agenda via their custodian bank. Shareholders can request an admission ticket there. As a rule, the custodian institutions or the last intermediary take over the required registration and the transmission of shareholdings for their clients. The registration, together with proof of shareholding issued by the custodian institution, must be received by the registration office by the end of **May 3, 2023, 24:00 (CEST)** at the latest. The registration and proof of shareholding must be written in German or English. The text form is sufficient for proof (see § 126b German Civil Code). Shareholders are therefore requested to contact their custodian institution. Upon receipt of the registration with enclosed proof of shareholding, the shareholders entitled to participate will receive the admission ticket for participation in the Annual General Meeting and the access data for the use of the shareholder portal from the registration office.

What should I do as a shareholder if I have not received an invitation?

The AGM documents are generally delivered via the custodian banks, as the shares of Volkswagen Aktiengesellschaft are bearer shares. Therefore, please contact your custodian bank.

What should I do if I have registered for the Annual General Meeting in good time but have not received my admission ticket(s)?

Shareholders who have registered in due time but have not received an admission ticket by the day of the Annual General Meeting should contact the **information desk** in the entrance area on the day of the Annual General Meeting. There, after legitimation, the registration data will be checked and, if necessary, a replacement admission ticket will be issued, which entitles the holder to participate.

Can I leave the Annual General Meeting temporarily?

Shareholders may temporarily leave the Annual General Meeting at any time. When leaving, however, they must report to the employees at the exit counters, as they will be removed from presence.

Upon return to the assembly area, **presence access** must again be made at the entrance counters.

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Requests to speak and objections

How and where can I register my speech during the Annual General Meeting?

Requests to speak can be submitted by the shareholders upon presentation of the voting card block or the participation card at the request table. The request table is located on the left side of the auditorium (auditorium perspective). Even if questions or motions have already been announced in writing by a shareholder to the AGM office of Volkswagen Aktiengesellschaft in advance of the Annual General Meeting, it is necessary for the shareholder to present them orally at the Annual General Meeting.

How can I object to decisions?

Shareholders and their proxies have the option of objecting to resolutions of the Annual General Meeting at the meeting at the meeting for the notary's record.

Vote

Who is entitled to vote at the Annual General Meeting?

At the Annual General Meeting, only ordinary shareholders or proxies are entitled to vote. Preference shareholders have the right to attend and speak at the Annual General Meeting.

How and where does the voting take place?

Voting will take place in the meeting room on Level B using voting cards included in the voting card block. Shareholders will find information on the voting procedure on the day of the Annual General Meeting in the leaflet "Notes for shareholders", which will be handed out on accreditation.

In special cases, the chairman of the meeting may change the voting procedure. He will then explain this at the meeting.

In the event of special votes, the voting card block will contain additional voting cards. The chairman of the meeting will indicate if these additional voting cards are to be used.

Can I transfer my voting rights during the Annual General Meeting?

If the Annual General Meeting is finally left and voting rights are nevertheless to be exercised, shareholders may authorize the proxies appointed by Volkswagen Aktiengesellschaft or another participant in the meeting.

For the exercise of voting rights by the proxies of Volkswagen Aktiengesellschaft, shareholders fill out the "Proxy with Instructions" card (last card in the voting card block) located in the voting card block and hand it in at one of the exit counters. It should be noted that in addition to the card "Power of attorney with instructions", further voting cards may have to be filled out for certain agenda items.

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In order to transfer voting rights to another participant in the meeting (not proxies of Volkswagen Aktiengesellschaft), this person must come to the special counter in person together with the shareholder. There, the authorization and the receipt of the power of attorney by the authorized person are documented.

Our employees at the exit counters will be happy to answer questions regarding the granting of power of attorney and/or instructions.

Will the results of the votes be made public?

The voting results will be published after the end of the Annual General Meeting on the Company's website under www.volkswagenag.com/ir/agm.

Contact details

You can reach us on weekdays during normal business hours:

By phone: **+49-53 61 – 9 13 0 88**

By e-mail: **hvstelle@volkswagen.de**